



TSDB (12)2nd Conclusions

TRANSPORT SCOTLAND DIRECTORS MEETING BUCHANAN HOUSE, GLASGOW, 30 JANUARY 2012 10:00-12:30

Attendees	David Middleton (Chair) Alastair Wilson	Chief Executive Director, Aviation, Maritime, Freight and Canals
	Ainslie McLaughlin Roy Brannen Donald Carmichael Sharon Fairweather	Director, MTRIPS Director, TRBO Director, Transport Policy Director, Finance and Analytical Services
	Frances Duffy Gillian McCole David Swanson Danny Chalmers Andrew Maclaren Ian Donaldson	Director, Rail PS/Transport Scotland Head of HR Head of Communications Head of BICS Elections and Constitutional Development Division

Declarations of Interest

1. No declarations of interest were made.

Minutes of Previous Meeting

2. The minutes of the meeting of 9 January 2012 were agreed.

Comms Discussion

3. The Senior Management Team noted the weekend press coverage including the high speed rail, A9 and Fochabers and the recent parliamentary debate on public transport. Forthcoming announcements were also discussed.

Ministerial and Cabinet Feedback

4. David Middleton outlined the areas covered in his most recent fortnightly project discussion and general catch up meeting with Mr Neil and Mr Brown.

KPI'S

5. The KPI report and Finance Directors report were discussed and noted. It was agreed that the sickness level report should be provided in advance of the next meeting and Andrew Maclaren agreed to ensure that this happened. Roy Brannen asked if a meeting could be arranged with his Admin team to discuss the compilation of the TRBO performance statistics. Gillian McCole agreed to take this forward. On headcount it was also agreed that a meeting would be set up between David Middleton, Andrew Maclaren and Sharon Fairweather to discuss this in more detail.

Constitution

6. Ian Donaldson from Elections and Constitutional Development Division attended to outline the Constitutional Reform programme and the various workstreams being undertaken. A discussion took place around the Transport contribution and process. The Board thanked Ian for attending and agreed that Donald Carmichael should continue to keep in close touch with Ian on this.

Ferries Bi-Annual Update

7. Alastair Wilson presented this report which the Board noted was the first report on this topic. This had been requested following the merger of Transport Directorate and Transport Scotland to ensure that the Board had suitable oversight of the various ferries workstreams. The contents of the report were discussed and noted and the Board thanked the team for the helpful presentation and format of the information. The next update will be in July.

Trunk Road and Concessionary Fares Bi-annual Update

8. Roy Brannen presented this paper and the Board noted the various issues being taken forward within the Directorate. The Board thanked the teams involved for the comprehensive report. It was agreed that the next update would be in July.

Climate Change

9. David Middleton summarised the recent Emissions Reduction Board.

PS/Transport Scotland,
February 2012