

ScotFLAG Urban Freight Sub-Group Meeting

Nestrans, 29 King Street, Aberdeen, AB24 5AA

Thursday 24 November 2016. 12:45-14:20

Note of meeting

Present:

Chris MacRae, Freight Transport Association (Chair) (by telephone)
Stuart Hay, Living Streets
Justin Kirkhope, Co-Op
Rab Dickson, Nestrans
Pam Stott, Transport Scotland
Bob Bridges, Transport Scotland

Apologies:

Jamie Rodden, Glasgow City Council
Martin Reid, Road Haulage Association

Welcome and Introductions

1. Welcome and introductions made.

Recap of Case Study Visit

2. Key points were:

- City is structured on different levels – premises on Union Street are effectively on third level. Larger stores receive basement level deliveries, smaller premises receive deliveries on Union Street.
- Potential obstruction during multiple on-street deliveries.
- More deliveries being done by van.
- AWPR well under construction – will take a lot of through traffic out of the city.
- City centre masterplan in place to improve both infrastructure and transport links.
- City deal will be signed shortly.
- Union Street lunchtime delivery restriction – issues with effectiveness of enforcement.
- Moving to bus priority scheme. Should improve delivery access.
- Observed that granite block shared surface holding up well.

Membership – Local Authorities

3. Key points were:

- Contact had been made with Michael Kellett, City of Edinburgh Council.

- Rab Dickson, Nestrans, also considering potential involvement.
- Potential for local authority representation to be shared on a rotational basis to minimise demands on time.

Note of Last Meeting

4. Key points were:

- Amendments to bullet points 2 and 10 within paragraph 3.
- Updated note to be circulated for sign-off before publishing on website.
- Additional modelling work to be done by Justin Kirkhope to assess impact of extending delivery window in Edinburgh from 07:00 to 06:00.

Review of actions from previous meeting

5. **Action 1:** Arrange case study visit to Aberdeen. (Pam Stott)

Done.

6. **Action 2:** Circulate email correspondence on Merchant City Festival. (Pam Stott)

Done.

7. **Action 3:** Co-op/Scotmid to calculate how many vans would be required to carry out deliveries currently being made by HGVs in Edinburgh. (Justin Kirkhope)

Ongoing. Likely to be completed by end of January/early February 2017.

8. **Action 4:** FTA to propose 'Section Headings' for Freight Operators Guidance. (Chris MacRae)

Done.

9. **Action 5:** Transport Scotland to develop 'Section Headings' for LA/Developer Guidance. (Pam Stott)

Done.

TfL Document – *Getting the timing right*

10. Key points were:

- TS have made contact with Transport for London official (Clive Wanstall).
- Work being done by sub group is following a similar path to that done by TfL.
- TfL happy for sub group to use their findings where appropriate.

Next Steps

11. Key points were:

- Initial thinking was that a single document would be produced, but now sounded like 2 or possibly 3 documents would be produced.
- High level master document would be produced with potential for Scottish versions of British Parking Association guidance and TfL document sitting behind it.
- Inclusion of checklist which is helpful to operators of varying sizes.
- Tables/charts to highlight best options to consider.
- Case studies e.g. lunch time restriction on Union Street, should address:
 - Why restriction is in place;
 - Who is affected;
 - What is objective of restriction;
 - What are consequences of restriction.
- Table on page 7 of TfL document is appropriate for both businesses and local authorities/developers.
- Diagram on page 6 of TfL document is appropriate model for FQPs.
- Appropriate host for guidance document may be RTPs.
- Consider hosting a workshop, possibly through LowCVP connections.
- Use TfL document as a template for sub group guidance document.
- Ideal document length is 12-14 pages, text broken up with tables/charts etc.
- British Parking Association Code of Practice potentially being adapted by FTA and City of Edinburgh Council to reflect Scottish perspective. If timescales allow, cross-reference in master document.
- Include links to other useful documents ('soft' references, rather than hard wired).
- General discussion about freight connections to a range of current workstreams – LEZs, Climate Change etc. ScotFLAG remains appropriate forum for feed in views.

Actions agreed

Action 1: Consideration of format of guidance document for next meeting. (Pam Stott)

Action 2: Contribution on shared user perspective for inclusion in draft guidance. (Stuart Hay)

Action 3: Reconsider Manchester checklist for style/content. (Pam Stott)

Action 4: Obtain update on timescale for consultation for Parking Bill. (Bob Bridges)

Date of Next Meeting

The next meeting will be at 10:00 on Thursday 19 January 2017, Victoria Quay, Edinburgh.

25 November 2016