

TSDB (19) 4th Meeting

SENIOR MANAGEMENT TEAM MONTHLY MEETING

9W01, BH

13:30 -16:30 29 April 2019

Attendees:

Roy Brannen – Chief Executive (Chair)
Alison Irvine – Director Transport Strategy & Analysis
Bill Reeve – Director Rail
Chris Wilcock – Director Aviation, Maritime, Freight & Canals
Claire Smith – Bus, Accessibility & Active Travel
Damian Briody – item 11
Danny Chalmers – Comms
David Swanson – Head of Corporate Service
Donald Carmichael – Director Low Carbon Economy
Fiona Hesling – item 11
Hugh Gillies – Director Roads
Laurence Kenney – item 8
Lawrence Shackman – item 11
Michelle Rennie – Director Major Projects
Mike Baxter – Director Finance & Corporate Services
Sandy McNeil –Transport Scotland Solicitor

Apologies:

Laura Murdoch – Director Bus, Accessibility & Active Travel

Declarations of Interests

1. No declarations of interest were made.

Minutes of Previous meetings

2. The minutes of the meeting of 25 March were agreed.

Ministerial & Senior Management Team Feedback

3. The group provided a summary of their various meetings between TS Directors and both Mr Matheson and Mr Wheelhouse. Mr Matheson's preferences for oral parliamentary question answers were discussed and were to be cascaded.

Legal update

4. An update on legal issues was provided.

Balance Scorecard

5. The Balanced Scorecard was discussed.

Fol performance was 98% compared with the annual target of 95% in January. Agreed concerted effort to boost performance required. Those persons currently restricted under the Unacceptable Action Policy was reviewed. Directorates to consider applicability of continued restriction.

Finance Paper

6. The Finance Paper which reflected the position to end of March was discussed and agreed.

EU Exit

7. No comments.

NTS – Draft Strategy

8. Directors discussed the stakeholder engagement that has taken place so far in the development of the National Transport Strategy Review. Directors asked for the team to consider further engagement with schools, students and elected members.

AMFC Monthly update

9. No comments.

AOB

10. No other business was raised.

IDM – IDM East Kilbride and Barrhead capacity improvements project

11. No comments

Transport Scotland Secretariat
March 2019