

Attachment 8.2 – Draft Tender Document Certificates

TRANSPORT SCOTLAND

DRAFT TENDER DOCUMENTS CERTIFICATE

SCHEME TITLE

SCHEME NUMBER

I certify that the draft tender documents enclosed comprising **(Insert list of draft tender documents)* are based on the models requested (insert date) and provided by Transport Scotland (insert date) and include the variations listed on the attached sheet(s).

I certify that the draft tender documents comprising *** (Insert list of draft tender documents)* and fully detailed working Drawings have been prepared for this Scheme and where appropriate, the quantities entered in the bill of quantities are a true measure of the various items of work represented by those Drawings in accordance with ****(Insert title of the Method of Measurement used if appropriate)* . The Drawings and documents enclosed herewith are listed on the attached sheet. *(Delete paragraph if bills of quantities not used)*

Signed Date

Name (Block Capitals)

Position

Operating Company

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Confirmation by Performance Audit Group that the Scottish Ministers' Hold Point referred to at paragraph 8.3.21 of Schedule 3 Contract Management to the Term Contract for Management and Maintenance of the Scottish Trunk Road Network - [name of] Unit shall be released subject to any comments contained in the attached covering letter.

Documents reviewed by Performance Audit Group **YES**

NO

*** Tick as appropriate**

Signed Date

Name (Block Capitals)

Position in Performance Audit Group.....

APPENDIX TO DRAFT TENDER DOCUMENTS CERTIFICATE

SCHEME TITLE

SCHEME NUMBER

Instructions to Tenderers

The undernoted alterations/additions are proposed, compared with the latest standard version issued by the Scottish Ministers.

(List here only paragraph numbers with a note accompanying what has been added or deleted - do not list full wording.)

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Conditions of Contract

The undernoted alterations/additions are proposed compared with the current model contract document issued by the Scottish Ministers.

(Note Special Requirements shall be restricted to those listed in the Model Contract Document unless prior written consent has been obtained from the Director in respect of any proposed additions)

(List here only clause numbers with a note clarifying what has been added or deleted - do not list full wording.)

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Specification

The undernoted alterations/additions are proposed compared with the latest Manual of Contract Documents for Highway Works issued for the Scottish Ministers or with the paragraphs included in Schedule 3, Section 7 Procurement & management of schemes of the Term Contract for Management and Maintenance of the Scottish Trunk Road Network - [name of] Unit.

(List here only clause paragraph or appendix numbers.)

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The undernoted scheme specific clauses or appendices have been included.

(List here only clause or appendix numbers but include all appendices that require to be prepared by the Contract Administrator(s))

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Preamble and Method of Measurement

The undernoted alterations/additions are proposed compared with the latest Manual of Contract Documents for Highway Works issued for the Scottish Ministers or Schedule 4 Measurement, Rates and Prices to the Term Contract for Management and Maintenance of the Scottish Trunk Road Network - [name of] Unit.

(List here only clause numbers with a note as to what has been added or deleted. List if alternative Method of Measurement (for example fixed lump sum) used with date authorised by Director)

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Further Tender Documents

The following documents are submitted herewith.

- (a) Construction phase Plan
- (b) Drawings numbered and titled as follows:

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- (c) Bill of Quantities and Milestone Schedule or other such document